

**Minutes of the Gardnerville Ranchos General Improvement District Board of Trustees Meeting held on  
Wednesday February 2, 2022 @ 5:00 p.m. at 931 Mitch Drive Gardnerville, NV**

Present: John Sheridan, Jim Mckalip, Brad Newlon, Bob McDowell. Leann Teter was not present for the meeting.

Also Present: Greg Reed, Beth Cook Mike Rowe, Jonathan Lesperance and Mike Bennett.

Approval of Agenda: Jim Mckalip motioned to approve the agenda and move item #1 to when Mike Rowe arrives. Bob McDowell seconded the motion. All ayes. Agenda approved.

Public Comment: None

**OLD BUSINESS**

2. Possible Board action to authorize District resident Amber Rose Starr to erect a memorial in the Robert Spellberg Recreational Complex.

Greg explained that Ms. Starr would like to erect a memorial bench in the park in honor of her mother. Since the District does not have a policy in place, does the Board feel that a policy should be created. Bob McDowell had several concerns. He feels that this could easily get out of control if not monitored properly.

John Sheridan motioned to allow the District Manager to look into creating a policy for the P & P Manual. Jim Mckalip seconded the motion. All ayes. Motion passed.

Public Comment: None

1. Possible Board action to review and approve general counsel's summary of tortious claims for 2022.

Mike Rowe reviewed the Summary of Tortious Claims for 2021. There were no claims made against the District for calendar year 2021.

Jim Mckalip motioned to accept General Counsel's Summary of Tortious Claims for 2021 and make it part of the District's records. Bob McDowell seconded the motion. All ayes. Motion passed.

Public Comment: None

3. Possible action to authorize the District Manager to execute a contract with Lumos & Associates for the 2022/2023 Pavement Maintenance Project at a cost not to exceed \$125,000. Mike Bennett was available to review the proposal from Lumos & Associates. Greg explained that the District is low on staff, so Lumos was able to develop a proposal this year that included road inspections that the District had been conducting in recent years.

Public Comment: None

Bob McDowell motioned to authorize the District Manager to execute a contract with Lumos & Associates for the 2022/2023 Pavement Maintenance Project not to exceed \$125,000. John Sheridan seconded the motion. All ayes. Motion passed.

Public Comment: None

4. Possible action to authorize the District Manager to execute a contract with Lumos & Associates to update the Sewer Master Plan at a cost not to exceed \$28,000.

Greg explained that the last time the Sewer Master Plan was updated was in 2016. He would like to incorporate looking at sewer line repairs done while phase 2,3 and 4 of the pipeline

replacement project is conducted. Jonathan Lesperance was present to review the proposal for engineering services for the Sewer Master Plan.

John Sheridan motioned to authorize the District Manager to execute a contract with Lumos & Associates to update the Sewer Master Plan at a cost not to exceed \$28,000. Bob McDowell seconded the motion. All ayes. Motion passed.

Public Comment: None

5. Possible action to authorize the District Manager to execute a contract with Lumos & Associates to conduct a scoping plan for the Water Master Plan at a cost not to exceed \$5,700.

The last time the Water Master Plan was updated was 2017. Greg would like to do a workshop with the Board to discuss what they would like to see in the new master plan considering all the changes that have occurred within the District.

Bob McDowell motioned to authorize the District Manager to execute a contract with Lumos & Associates to conduct a scoping plan for the Water Master Plan at a cost not to exceed \$5,700.

John Sheridan seconded the motion. All ayes. Motion passed.

Public Comment: None

6. Possible action to authorize the District Manager to execute a contract with Lumos & Associates for the design of a water main extension on Drayton Blvd. at a cost not to exceed \$7,500.

Greg explained that the extension of the water main currently ends at Holstein Court. Greg would like the water main to be extended to Sierra Vista Dr. He would like to have the Board consider this for next years' budget.

Jim McKallip motioned to authorize the District Manager to execute a contract with Lumos & Associates for the design of a water main extension on Drayton Blvd. at a cost not to exceed \$7,500. John Sheridan seconded the motion. All ayes. Motion passed.

Public Comment: None

## **MINUTES**

Possible action to approve the minutes of the January 5, 2022 regular meeting.

Bob McDowell motioned to approve the minutes of the January 5, 2022 meeting with corrections. Jim McKallip seconded the Motion. All ayes. Minutes approved.

Possible action to approve the minutes of the January 19, 2022 special meeting. Jim McKallip motioned to approve the minutes of the January 19, 2022 special meeting. John Sheridan seconded the motion. All ayes. Minutes approved.

Public Comment: None

## **CHECK SUMMARY**

Jim McKallip motioned to approve the check summary for the month of December 2021. Bob McDowell seconded the motion. All ayes. Motion passed.

Public Comment: none

## **REPORTS**

District Engineer: Jonathan reviewed the tracking schedule for January 2022.

District Counsel: Nothing to report.

District Manager: Greg reviewed his manager's report.

**Trustee Reports**

John Sheridan: John had a meeting with Greg, Danny Tarkanian and Jim McKallip regarding possible funding from Douglas County for the District's water projects.

Public Comment: None

**ADJOURNMENT**

John Sheridan Motioned to adjourn the meeting. Jim McKallip seconded the motion. All ayes. Meeting adjourned at 7:00 p.m.

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Beth Cook, Acting Secretary