

**Minutes of the Gardnerville Ranchos General Improvement District Board of Trustees
Meeting held on Wednesday March 2, 2022 at 5:00 p.m. @ 931 Mitch Drive Gardnerville, NV.**

Pledge of Allegiance: Led by John Sheridan

Trustees Present: John Sheridan, Jim Mckalip, Brad Newlon, Bob McDowell (arrived later) and Leann Teter.

Also Present: Greg Reed, Beth Cook, Jonathon Lesparance and Mike Bennett

Approval of the Agenda: Jim Mckalip motioned to approve the agenda. Leann Teter seconded the motion. All ayes. Agenda approved.

Public Comment: None

OLD BUSINESS

None

NEW BUSINESS

1. Possible action to authorize the District Manager to attend the American Water Works Association (AWWA) Annual Conference and Expo (ACE) in San Antonio in June.
Greg would like to attend the conference this year in San Antonio. Last year the conference was held virtually and he did not go.
John Sheridan motioned to authorize the District Manager to attend the AWWA Annual Conference and Expo (ACE) in San Antonio in June in an amount not to exceed \$5,000.00. Jim Mckalip seconded the motion. All ayes. Motion passed.
Public Comment: None
2. Possible action to update the Special Assessment for 2022.
Lumos & Associates suggest the Special Assessment Fee be raised from \$4,431.00 to \$6,154.00. If it is approved, this item will come back to the Board as a public hearing and a rate increase through the same process that was used when the original Special Assessment was adopted.
John Sheridan motioned to update the Special Assessment fee for 2022. Leann Teter seconded the motion. All ayes. Motion passed.
Public Comment: None
3. Possible action to update the Minimum Reserve Policy for fiscal year 2022/2023.
Greg presented the Board with the current calculation for the 2022/2023 calendar year. The minimum reserve policy should be updated every year.
Leann Teter motioned to update the minimum reserve policy for fiscal year 2022/2023. Jim Mckalip seconded the motion. All ayes. Motion passed.
Public Comment: None
4. Possible action to accept the Springfield Lift Station Upgrades Technical Memorandum prepared by Lumos & Associates and authorize them continue with the design of the recommended improvements.
Jonathan presented the memo recommending the installation of two grinder pumps to attempt to solve the problem with the plugging of the sewer lift station and the sizing of a backup generator to put on site.

Jim McKalip motioned to accept the Springfield Lift Station Upgrades Technical Memorandum prepared by Lumos & Associates and authorize them to continue with the design of the recommended improvements. Leann Teter seconded the motion. All ayes.

Public Comment: None

5. Possible action to schedule a scoping workshop for the water master plan update. It was suggested the Board present their views of the Master Plan before the meeting so they can be discussed at the meeting. Leann Teter motioned to schedule a scoping workshop for the water master plan for April 20 and a second meeting for June 15. John Sheridan seconded the motion. All ayes. Motion passed.

Public Comment: None

CONSENT CALENDAR

MINUTES

John Sheridan motioned to approve the minutes of the February 2, 2022 Board meeting. Jim McKalip seconded the motion. Leann Teter abstained because she did not attend the February meeting. All ayes. Minutes approved.

CHECK SUMMARY

Bob McDowell motioned to approve the check summary. Leann Teter seconded the motion. All ayes. Motion passed.

Public Comment: None

REPORTS

District Engineer: Jonathan Lesparance reviewed the February project tracking schedule.

District Counsel: Mike Rowe was not able to attend the meeting.

District Manager: Greg reviewed his Manager's Report.

Public Comment: None

Board of Trustees:

None

ADJOURNMENT

Bob McDowell motioned to adjourn the meeting. Leann Teter seconded the motion. All ayes. Meeting adjourned at 7:45 p.m.

Beth Cook, acting secretary

